



## **STATE OF ORIGIN MANAGER - ROLE DESCRIPTION & RESPONSIBILITIES**

### **1. Purpose**

1.1. The role description & responsibilities document is an attempt to clarify QTF Board and High-Performance Program expectations of the Manager of a Queensland SOO team.

1.2 It should be noted that all Queensland State of Origin (SOO) Managers, regardless of division of appointment, are expected to fulfil their role description, however it is expected that the contribution and the relevant leadership of Opens Managers would be far greater.

### **2. Tenure**

2.1 Managers are under the direction of the High Performance & Pathways Manager for the duration of the appointment.

2.2 All Managers will be appointed for one SOO term which expires at the conclusion of the 2020 event.

### **3. Manager Roles & Responsibilities**

3.1 Team Managers have an extremely important role ensuring the successful management of the team and welfare of players in their care.

- Responsible for the administration and management of the team.
- Responsible for the welfare of all team members at training and competition.
- Liaising with all team members, coaches and officials to ensure players are appropriately dressed, informed of training, competition details, functions and levy fees are paid on time.
- Ensuring all team members paperwork/registrations are completed and have met deadlines.
- Adjudicating any problems that may arise amongst team members, coaches and supporters.
- Acting as a liaison officer between the QTF office and the team.



- Assist with team requirements regards to training, before and during games.
- Assist with logistics around transport and travel requirements.
- Ensuring the score card and any other rules/regulations of the competition are carried out.
- Ensuring all welfare and safety requirements for the team are met.
- Players under 18 years must be supervised at all times.
- Ensuring all players remain together at the competition and support each other while representing QTF.
- Distributing information from QTF to team members.

### **3. Manager Requirements**

- Strong interpersonal and oral communication skills including the ability of effectively liaise with players, coaches and administrators.
- A proven ability for people management in a High-Performance environment
- Strong organisation skills.
- Sound knowledge of the rules of the competition
- Sound knowledge of the Conditions of Entry and regulations of the competition.

