



Queensland Touch Football Concussion Officer Guidelines

STEP 1

Athlete with suspected concussion

Direct head blow or knock Indirect injury to head e.g. whiplash No specific injury observed

Refer to [TFA CONCUSSION POLICY FOR TOUCH FOOTBALL](#) (Page 5) WHAT TO DO NEXT: IMMEDIATE MANAGEMENT OF CONCUSSION & [Concussion Recognition Tool \(CRT6\)](#).

STEP 2

Refer to Health Care Professional

1. Concussion Officer completes [AIS Concussion Referral & Return Form](#): SECTION 1 – DETAILS OF INJURED PERSON;
2. Athlete/Parent completes CONSENT section;
3. Concussion Officer completes Affiliate Concussion Register and take a copy of the AIS Concussion Referral & Return Form for administration files;
4. Concussion Officer provides the athlete/parent with the AIS Concussion Referral & Return Form and advises athlete/parent of Return to Play Date;
5. Provide athlete/ parent with a copy of [TFA Concussion Policy for Touch Football](#)

STEP 3

Update Availability Status in MySideline

1. Member Management > **My Members**
2. Search player FIRST NAME & LAST NAME, open the player's profile
3. Scroll to the bottom of the page - **Member Availability**
4. Update Member Availability:
 - o **Unavailable**
 - o Available date = Return To Play date (21 days from date of incident)
 - o Available notes = **CONCUSSION**

PLAYER AVAILABILITY	AVAILABLE DATE	AVAILABLE NOTES
Unavailable	2025-05-03	

5. Click **SAVE**

STEP 4

Clearance to play

1. After the athlete has followed the Graded Return to Sport To Sport Framework and remains symptom free they may return to competition.
2. The player returns the completed Concussion Referral & Clearance Form to the Concussion Officer
3. Concussion Officer checks Section 2 and Section 3 for completion
4. Player can be reinstated to competition, and the 'Availability Status' in MySideline should be updated.
NB: **DO NOT accept** clearance from Health Care Professionals **within 21 days** of the date of injury